

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
May 11, 2026**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame, Mayor Hutnick

Absent: Gordon

Also, in attendance was Joseph Maddaloni, Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 5, 2026.”

Councilman DeMeo made a motion to approve the consent agenda. Seconded by Councilman Gandarinho.

CONSENT AGENDA

1. Approval of regular meeting minutes from April 27, 2026.
2. Approval of resolution 56-2026 approving the New Jersey Department of Transportation Division of Local Aid and Economic Development recommendation of award State Aid Project for Kennedy Avenue Resurfacing Phase I.
3. Approval of New Jersey Division of Alcoholic Beverage Control Catering permit submitted by Atlantic Manor, liquor license number 1916-33-002-006, for Ogdensburg Day to be held on June 20, 2026, from 11:00am to 6:00pm.
4. Approval for an on premise 50/50 raffle license submitted by the Ogdensburg Fire Department to be held on June 20, 2026, at 30 Main Street, Ogdensburg at 4:00pm.
5. Accept for filing the Township of Montague resolution 2026-062.
6. Accept for filing letter dated April 16, 2026, to Mayor George Hutnick from Mayor Thomas Walsh, Andover Township re; NJ Property Taxpayers Coalition.
7. Accept for filing letter dated April 27, 2026, from NJ DEP to Robert Lawler re: Correction: Requirement to Complete Initial Quarterly EPA PFAS Monitoring, Ogdensburg Water Department.
8. Accept for filing letter dated May 1, 2026, from Melissa Rockwell, Tax Administrator Sussex County Board of Taxation re: resolution 05012026-04.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: Cowdrick

EXECUTIVE SESSION MINUTES

Councilman Ciasullo made a motion to approve the executive session minutes from April 27, 2026. Seconded by Councilman Gandarinho.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: Cowdrick

ADOPTION ORDINANCE 03-2026

Councilman Ciasullo made a motion to adopt ordinance 03-2026 “CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATIONS LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14). Seconded by Councilman DeMeo.

Prior to final roll call Mayor Hutnick opened the meeting to the public for any comments regarding Ordinance 03-2026.

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No one from the public had any comments.

Prior to final roll call Mayor Hutnick closed the meeting to the public for any comments regarding Ordinance 03-2026.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: None

RESOLUTION 57-2026

Councilman DeMeo made a motion to adopt resolution 57-2026 authorizing participation in self-examination program of the Municipal budget for the 2026 budget year. Seconded by Councilwoman Lame.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: None

Resolution 57-2026

WHEREAS N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Ogdensburg has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2026 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Ogdensburg that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,

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- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

PUBLIC HEARING ON THE INTRODUCED 2026 CY MUNICIPAL BUDGET

Mayor Hutnick opened the meeting to the public for any comments on the introduced 2026 CY Municipal Budget.

No one had any comments.

Mayor Hutnick closed the meeting to the public for any comments on the introduced 2026 CY Municipal Budget.

RESOLUTION 54-2026

Councilman DeMeo made a motion to adopt the 2026 CY Municipal Budget resolution 54-2026. Seconded by Councilman Gandarinho.

Resolution 54-2026 is on file in the clerks office.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: None

RESOLUTION 55-2026

Councilman DeMeo made a motion to adopt resolution 55-2026 approving the employment agreement between the Borough of Ogdensburg and Joseph V. Sanfilippo for the job title of Police Chief to the Ogdensburg Police Department. Seconded by Councilman Ciasullo.

Resolution 55-2026

WHEREAS, the Borough of Ogdensburg “Borough” is in need of a Chief of Police due to the retirement of Chief Stephen Gordon as of May 1, 2026; and

WHEREAS, with the anticipation of the upcoming retirement of the police chief, the Borough being a Civil Service Jurisdiction in August 2024 sent a notice of Promotion Examination for Police Chief; and

WHEREAS, on February 5, 2025, the Borough received an eligible list from Civil Service for the position of Police Chief Title Code 02719, Symbol PM4453F, effective date 02-13-2025 and expiration date 02-12-2028; and

WHEREAS, the Borough sent a request for certification for the title of Police Chief, promotional, symbol PM4453F; and

WHEREAS, the request for certification has been processed, the certification number for this title is PL260648; and

WHEREAS, Joseph V. Sanfilippo meets all the qualifications for Chief of Police; and

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WHEREAS, the Mayor, pursuant to his authority as appointing authority under the Borough Code and state statute, has recommended the appointment of Joseph V. Sanfilippo as Chief of Police, which appointment requires the advice and consent of the Borough Council; and

WHEREAS, the Borough has negotiated the attached four-year employment agreement exhibit A with Joseph V. Sanfillipo, which governs the terms and conditions of his employment as Chief of Police for the period May 1, 2026, through December 31, 2031;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough Ogdensburg, County of Sussex and State of New Jersey that the appointment of Joseph V. Sanfilippo as Chief of Police effective May 1, 2026, be and is hereby approved subject to the terms and conditions of the attached employment agreement and pursuant to the Borough Code and state statute, and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are be and are hereby authorized to execute the attached agreement on behalf of the Borough of Ogdensburg.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: Cowdrick

LIAISON REPORTS

Councilman Ciasullo reported he reached out to Rob Lawler to add Brooks Flat on the list of repair items for Capital. Another area was Beardslee Hill loop. We will see what Rob thinks about what should be done first.

Councilman DeMeo congratulated Ogdensburg new Chief of Police Joseph Sanfilippo; good luck and God bless.

Councilman DeMeo reported on the fire department; he is assuming the fire department has all the pallets at the pond. He will reach out to the Chief of the Fire Department to get them disposed of or stack neatly somewhere.

Chief Sanfilippo reported they have been sending officers to school and explained the classes and who attended them. Chief Sanfilippo commented he sent everyone an email on the Blue Envelope Program. The car stops are up, the summons are up and these guys are doing a good job.

Councilwoman Cowdrick reported the ad was sent out for lifeguards last week. The chairs for the pond have been ordered. The water treatment will be starting soon; she is waiting for information to do the expanded area. She needs to get information on the hatchery; what to order and how much.

Councilwoman Cowdrick commented we need lifeguards; do we want them for Friday, Saturday and Sunday or just Saturday and Sunday. We need to figure that out.

There was a discussion if we open the pond for three days it would be for less weeks, need a cutoff date to receive applications, the County needs the paperwork to open the pond 21 days before opening, if the paperwork is submitted it would most likely pass, the County was emailed and we are waiting for an answer. The ad for lifeguards was placed in the Herald and is on the website.

Councilwoman Lame updated the Council on Ogdensburg Day.

Councilman Gandarinho updated the Council on the Municipal Alliance meeting, receipts have to be handed in every quarter, and we need an opium plan by the end of the year.

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Councilman Gandarinho commented we received an email this morning regarding the street sweeping. The streets are supposed to be swept in May, but Hardyston is having an issue with their sweeper.

Ms. Hough explained it has been broken for four or five weeks; they are supposed to get it back within the next week but then they need two weeks to do what they need to do. The DPW supervisor from Hardyston set a tentative date for the week of June 8 but will call the week before to confirm.

Mayor Hutnick explained speaking with Councilman Gordon today regarding this issue he has been making phone calls to see if we can rent a street sweeper or get another company. He did speak with another company that is slightly less but none of us are certified to drive it.

There was a discussion on street sweeping and getting a driver.

Mayor Hutnick reported on DPW, he explained to them how the hierarchy works, they need a list of projects to follow.

There was a discussion on hiring help for DPW and what is in the budget.

OLD BUSINESS

Fuel Tanks by the Fire House – No update.

NJDOT Grant application for Fiscal Year 2027 – Mayor Hutnick explained we need to figure out two roads we need to submit applications for grants. Brooks Flat has been mentioned and Kennedy Ave. Phase II.

There was a discussion on what road to apply for grants.

Mayor Hutnick commented we will submit an application for the second part of Kennedy. What would be another street?

Ray Sikora, in the public mentioned Arch Street could use it.

Ms. Hough commented your first choice is Kennedy Ave Phase II; then what would be the second?

Mayor Hutnick suggested Arch Street, Washington, Wausau Street.

Chief Sanfilippo commented Wausau Street is a mess.

The discussion continued on different roads. The second road to apply for will be decided at the next meeting. The application has to be submitted by July 1.

Ms. Hough asked can she tell the engineer to start on Kennedy Ave Phase II.

Councilman Ciasullo commented Arch Street and Wausau Street can be grouped together as one.

Mayor Hutnick commented that's interesting two small roads would equal one full one. We can try.

Mr. Marceau explained Sussex applies for two small roads as one application.

Police Officers retirement party –

Councilwoman Lane commented the deadline to RSVP for the party is Friday. Once we get the final head count, we will know how much food to order. We are getting the decorations, and we have donations from the police officers to go towards what we need. It is all coming together.

Councilman Ciasullo commented he talked to Bill (Elig), he is going to make his donation.

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There was a discussion on the different donations.

Councilman Ciasullo commented we were working with the County on looking at Main Street [for a traffic study]; we had another serious accident a few days ago between 517 and Glenbrook. He is going to send Mr. DeGroat and Mr. Silverthorne an email to remind them there are accidents there.

There was a discussion on accidents on Main Street, parking pulling out of Kennedy Ave. and the traffic study.

NEW BUSINESS

Special meeting May 18, 2026 –

Mayor Hutnick commented it has been requested by Chief Sanfilippo if we could have a special meeting for his promotion ceremony. Reason being we probably couldn't fit everybody in here; we are looking to have the meeting at the Fire House.

Councilman DeMeo made a motion to have a special meeting May 18, 2026, at the Ogdensburg Fire House, 7:00pm for the oath of office for police chief. Seconded by Councilman Ciasullo.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: None

Councilman Ciasullo explained he received two complaints for the same place; the gas station on the corner of 517 has put some type of stadium lighting up. There are people putting cardboard on their windows [to block out the light]. He thinks Land Use has something about lighting. Also, they are over the limit on how many cars they are allowed there.

Councilwoman Lame asked what happened with the Junk Yard.

Councilman Ciasullo explained the zoning officer is looking into this we haven't heard anything from him.

Mayor Hutnick explained he will look into a lighting ordinance. Over the next couple of weeks, he will be working on introducing a new and modifying an old ordinance. First he would like to introduce an ordinance prohibiting data centers in Ogdensburg. We are going to put one on the books that says they are not allowed and explained.

Mayor Hutnick explained after talking with the zoning officer and chief he will be modifying the property maintenance ordinance that we have to help to clean up the properties in the Borough. Right now, there are certain things we can and cannot do and gave an example. As he is going through the ordinance book, he sees things that need to be updated.

Mayor Hutnick commented a letter will be going out to Pat and Mary Fitzgibbons, they will be Ogdensburg Seniors of the year. You can let the Historical Society know. A letter will be out, and we will order the sign.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Lame seconded motion to open the public session of the meeting. All were in favor.

Frank Sanfilippo, Ogdensburg commented at the swearing in he will be doing something at the fire house and everyone is welcome to hang out, he will probably order food and stuff.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Lame seconded motion to close the public session of the meeting. All were in favor.

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EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Ciasullo.

Councilman Ciasullo questioned the MUA invoice in the amount of \$750.00 for leaf and brush pick. Mr. Marceau explained the invoice.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Gandarinho, Lame

Nays: None Absent: Gordon Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
05/11/2026	6	36549 145 Media	500.00
05/11/2026	6	36550 Action Data Services, Inc.	181.92
05/11/2026	6	36551 Allied Oil	1,572.41
05/11/2026	6	36552 Amazon	1,259.25
05/11/2026	6	36553 AT&T Mobility	106.26
05/11/2026	6	36554 B and R Uniform	1,001.90
05/11/2026	6	36555 Bassani Power Equipment, LLC	171.08
05/11/2026	6	36556 Blue Diamond Disposal, Inc.	21,999.60
05/11/2026	6	36557 Brightspeed	52.76
05/11/2026	6	36558 BrightSpeed	836.08
05/11/2026	6	36559 Fred Yarosz Janitorial Services LLC	503.00
05/11/2026	6	36560 Home Depot	404.33
05/11/2026	6	36561 Horizon BC/BS of NJ	3,624.82
05/11/2026	6	36562 JCP&L	5,268.82
05/11/2026	6	36563 JCP&L	2,251.61
05/11/2026	6	36564 KS State Bank	307.40
05/11/2026	6	36565 LINA	243.00
05/11/2026	6	36566 Lumen Technologies Group	125.61
05/11/2026	6	36567 LYNN LAME	109.89
05/11/2026	6	36568 MGL Printing Solutions	601.00

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05/11/2026	6	36569	Morton Salt, Inc.	11,605.55
05/11/2026	6	36570	Napa Auto Parts	414.86
05/11/2026	6	36571	Noah's Ark Port-a-Jon	352.00
05/11/2026	6	36572	Ogdensburg Board of Education	233,639.83
05/11/2026	6	36573	Sanfilippo, Joseph	136.00
05/11/2026	6	36574	Speedwell Targets	101.66
05/11/2026	6	36575	Sussex County Municipal Utility	238.50
05/11/2026	6	36576	Sussex County Treasurer	299,797.25
05/11/2026	6	36577	Sussex County Treasurer	24,403.94
05/11/2026	6	36578	Sussex County Treasurer	1,139.92
05/11/2026	6	36579	USA Today Media Corp fka Gannett Media Corp	122.27
05/11/2026	6	36580	Verizon Business	113.70
05/11/2026	6	36581	Verizon Wireless	80.02
05/11/2026	6	36582	Wallkill Valley Regional H.S.	102,169.17
05/11/2026	6	36583	Willco HVAC Services, LLC	3,934.76
				719,370.17

GRANT FUND

DATE	CHECK #	PAID TO	AMOUNT	
05/11/2026	6	36584	Ogdensburg Recreation Association	1,226.83
05/11/2026	6	36585	Sussex County Municipal Utility	300.00
05/11/2026	6	36586	Wm. H. Wilson Septic Tank Svc.	3,675.00
				5,201.83

WATER OPERATING

DATE	CHECK #	PAID TO	AMOUNT	
05/11/2026	6	5536	Main Pool & Chemical Co., Inc.	2,003.40
05/11/2026	6	5537	One Call Concepts, Inc.	32.30
05/11/2026	6	5538	Reliable Restoration Logistics	2,000.00
				4,035.70

DOG FUND

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DATE	CHECK #	PAID TO	AMOUNT
05/11/2026		NJ Dept of Health & Senior	
6	339	Service	39.60
			39.60

PAYROLL

DATE	CHECK #	PAID TO	AMOUNT
05/11/2026			
6	1361	American Family Life Assurance Company of Columbus	148.92
			148.92

There being no further business, Councilman DeMeo moved, Councilman Ciasullo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:45p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor