

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
October 16, 2024**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Joseph Maddaloni, Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 3, 2024.”

Councilman Poyer moved Councilman DeMeo seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from September 23, 2024.
2. Approval of Resolution 67-2024 authorizing five-year lease and service agreement with option to purchase photocopier equipment between the Borough of Ogdensburg and T.A. Mountford Company/KS State bank.
3. Approval of Resolution 68-2024 approving the Chief of Police recommendations for curfews.
4. Approval of Resolution 69-2024 authorizing the discharge of mortgages for 1 Washington Road, Ogdensburg Block 3.05 Lot 2.
5. Accept for filing letter dated September 23, 2024 to Mayor Hutnick from ISO re: Public protection Classification (PPC) survey.
6. Accept for filing letter dated September 30, 2024 to Mayor Hutnick from NJ Division of Taxation re: Equalized valuation tables which are included.
7. Accept for filing Township of Hardyston Ordinance 2024-14.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

APPOINTMENT TO THE BOARD OF HEALTH

Councilman DeMeo made a motion to approve the following appointment to the Board of Health. Seconded by Councilman Ciasullo.

Member William Yates unexpired three-year term 12-31-2025

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

RESOLUTION 70-2024

Councilman DeMeo made a motion to adopt resolution 70-2024 authorizing professional service contract between the Borough of Ogdensburg and LEW Environmental Service for environmental consulting services related to the management of lead testing of certain rental units. Seconded by Councilman Poyer.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

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POLICE DEPARTMENT

Councilman DeMeo made a motion to authorize the Chief of Police to extend a conditional offer of employment to three candidates to conduct any necessary background check and psychological tests. Seconded by Councilman Poyer.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

ORDINANCE 13-2024

Councilman DeMeo read Ordinance 13-2024 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX AND STATE OF NEW JERSEY REPEALING CHAPTER 20 OF THE BOROUGH CODE ENTITLED “FLOOD DAMAGE PREVENTION” IN ITS ENTIRIETY AND ADOPTING NEW CHAPTER 20 ENTITLED “FLOOD MANAGEMENT REGULATIONS.”

This ordinance was introduced at the Council’s September 23, 2024 regular meeting. Since introduction, NJDEP requested material changes to the ordinance. Those changes were made and the proposed amended ordinance is currently being reviewed by NJDEP and the Borough professionals.

Councilman DeMeo asked does this have to be tabled again. Ms. Hough explained it will have to be reintroduced.

Mayor Hutnick explained the day after it was introduced they requested changes.

Councilman DeMeo commented then he would assume it would have to be withdrawn.

Mr. Maddaloni agreed.

Councilman DeMeo made a motion to withdraw [ordinance 13-2024]. Seconded by Councilman Ciasullo.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

OLD BUSINESS

Lead Line Replacement Plan – Poyer/Ciasullo/Ruitenberg

Councilman Ciasullo commented we have one more report we need to complete. Councilman Ciasullo asked Ms. Hough if that was correct.

Ms. Hough explained we received an email stating the forms had to be redone on an updated version. They have to do submitted by October 22, 2024. Ms. Hough explained the changes on the replacement plan. One of the changes they want us to check off is if we were in compliance with 2023. In 2023 that was when we where late; we didn’t submit them on time. We submitted them October, 2023. So that can’t be checked.

Councilman Ciasullo asked did we get a notice that we weren’t in compliance.

Ms. Hough commented yes that is when we realized we were late; and explained the difference between the old form and the revised version.

Councilman Ciasullo asked Ms. Hough if she mailed copies to them. Ms. Hough explained she emailed the reports to them.

Councilman Ciasullo explained he would call DEP tomorrow to see if we can get anything in writing that allow them to not mark what we were late on. When he previously spoke to them they explained to him there are a lot of [towns] not in compliance; it was explained to him it

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wasn't a concern at that time. If we can't get anything in writing we will have to check it as we know.

Ms. Hough asked if it was an email.
Councilman Ciasullo commented it was just a conversation.

There was a brief discussion on the revised version of the plan.

Councilman Ciasullo asked Mr. Maddaloni if it is worth making a call on just fill it out.

Mr. Maddaloni commented obviously the way the form is prepared they are looking for a specific response; if somebody is willing to put in writing to you that it is discarded great, but he wouldn't rely on it.

Councilman Ciasullo commented he would ask them to put it in writing.

Police Department – Mayor Hutnick this was already taken care of.

Employee Handbook – Councilwoman Ruitenberg commented we received an email the other day about updates; she hasn't had a chance to go through that [the email].

Mayor Hutnick asked what is it exactly we are looking to do.

Councilman DeMeo explained we have all the changes incorporated into a draft; the only thing we are discussing now is whether to do a contract to include uniforms as far as DPW. The last email he saw from Mike; we are looking at doing this as an appendix. Because if we have to change this in the future it is a lot easier to change an appendix then it is the handbook.

Councilman DeMeo asked is it fair to say we will have a draft for everybody at the next meeting.

Mr. Marceau commented he will have to run it by the attorneys.

Mayor Hutnick asked in fairness would you have something to review before December.

Mr. Marceau commented yes.

Mayor Hutnick explained he talked with Braen Stone regarding the trees on their property on Passaic where the trees came down the last time and took out power lines twice in the same day. DPW will start there and mark tree down Passaic to the tunnel; they are going to tag trees they feel are dangerous and could cause issues. Braen Stone has agreed to this, they will get a company to remove them. The biggest issue that came up is the scrap wood; throw it in the woods or take it away. They prefer to cut it and leave it on their property which he doesn't have a problem with.

Lead paint inspections – The Borough just hired someone for this.

NEW BUSINESS

Mayor Hutnick commented we still have that broken line down by the DPW and for the lower half of town.

Mr. Marceau explained the main runs underneath the culvert which is technically the Counties. We have been going back and forth as far as who has to be there to inspect what we are doing. Mr. Marceau explained two quotes the Borough received one is if it is a simple repair and one is if it ends up being complicated. The quotes range from about thirty-two thousand all the way up to sixty thousand. The engineer recommended we do a twenty percent contingency and a not to exceed contract of seventy-one thousand three hundred dollars. So, we have that money in capital improvements fund and the water utility; his thought was to do an ordinance essentially take the money out of there. Then we have some questions to figure out as far as the wording of

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the contract; whether or not it has to go out and bid. Mr. Marceau explained he will have to find this out from the borough attorney. If everybody is ok with that fix that is where we are at right now.

Councilman Poyer asked Mr. Marceau what does the scope of work entail does it say?

Mr. Marceau explained it would basically be locating the break and repair. The concern is if the break is under the bridge.

Councilman Poyer commented he is more worried about how durable that pipe is because if they go to repair it and they start clamping on other pipes to fix that break will it spread throughout the pipe due to the age of the pipe.

Mayor Hutnick commented once they start work that is what the engineer will have to determine with the contractor.

Mayor Hutnick asked Councilwoman Ruitenberg if she had any updates on the weekend [Ogdensburg Day]

Councilwoman Ruitenberg commented we are ready to go; we have everything planned for Saturday. The fire department is cooking, we have an ice cream truck coming, pumpkin decorating for the kids, bouncy houses, a petting zoo is coming, there are a couple of vendors and the ORA is doing activities with the kids. There are soccer games in the morning so we are not anticipating anything really to get going until after one or two o'clock. The fire department is running a 50/50 raffle.

Councilwoman Ruitenberg asked what is the Borough's process in getting street lights fixed.

Mayor Hutnick asked are they existing lights.

Councilwoman Ruitenberg commented lights that are there and aren't working.

Chief Gordon explained when he worked nights the other night he made a list of lights that weren't working; he gives that to Robin and she sends it in.

Ms. Hough explained she has a logon for JCP&L; she goes on and reports it.

There was a brief discussion on the lights and pole numbers.

PUBLIC SESSION

Councilman DeMeo moved, Councilman Poyer seconded motion to open the public session of the meeting. All were in favor.

Jeanne Ortiz, 26 Willow Grove Court, Ogdensburg, explained they have been residents for about 47 years about 27 of which we have paid our property taxes directly and on time. On August 7th she came up here to hand the check in and the door was locked so she put the envelope with the tax collector name and address in the lock box out front [of the building]. The check didn't get cashed; she had to go out of town and in September her husband received a call from Regina the tax collector saying we were over due and charging us interest for a late payment starting August 1st to October 1st. Mrs. Ortiz explained her concerns about dropping payments off in the box. We don't feel it is fair that we get charged a late fee when we attempted to pay it. Her husband did write another check in September, Robin gave him a receipt on September 17th.

Mayor Hutnick commented we will look into this, check with Regina and get the information from her.

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Erica Sanchez, 6 Wallkill Terr. Ogdensburg, explained an issue she had with their water bill from 12-20-2023, a bill came in that was super high, we had DPW come in, they received the ok from someone to replace the meter. The meter was replaced, we didn't get the next bill because there was an issue with the mail. Now we are going six months and again the bill was really high; we didn't understand why. In the end they came back recently and fixed the meter. Everything is working now but we wanted some money back from the extreme high bill because the meter was broken. We spoke to Regina and Maria who say the read was a good read but how can it be a good read if DPW came out and said it was broken and replaced it.

Mayor Hutnick asked roughly when did DPW come back the second time.

Ms. Sanchez commented the second was about a month ago.

Councilman Ciasullo explained he had talked to Maria and Mrs. Sanchez to get some information from everybody. Basically, what happened is exactly what she said. In speaking with the ladies, everything got square away with all the estimate bills correct.

Ms. Sanchez commented except for this [the high bill].

Councilman Ciasullo explained talking to the water department about what happened and what he did vs a policy we currently have. The [DPW] employee is no longer with us anymore. He went to check Mrs. Sanchez's house left and decided the meter was no good. He believes it was the same day the DPW employee came back and changed the meter. The meter was put aside somewhere; the meter was never tested and they don't know what happened to that meter. As time went on she was getting estimates. All that was rectified but the first bill was he believes seven hundred dollars.

Mrs. Sanchez commented \$776.00.

Councilman Ciasullo explained he had the ladies look at all the regular usage, since they have been there for three years.

Mayor Hutnick commented that [bill] is high for a family of five unless you had some sort of break or leak in the house.

There was a discussion on the meter, a policy on what to do before a meter is taken out and the meter being tested.

Mayor Hutnick commented we will look into this matter give us to the next read to compare the numbers that come through to see if it is something you are accustomed to seeing. If it comes through again at seven hundred dollars we need to look at possible other issue besides the meter.

There being no further business from the public, Councilman DeMeo moved, Councilman Ciasullo seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of vouchers and review departmental finance reports. Seconded by Councilman Ciasullo

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

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CURRENT

DATE	CHECK #	#	PAID TO	AMOUNT
10/16/2024	34932	2601	Action Data Services, Inc.	483.58
10/16/2024	34933	927	Allied Oil	992.26
10/16/2024	34934	2719	Amazon	242.9
10/16/2024	34935	2634	Athenia Mason Supply, LLC	1,726.56
10/16/2024	34936	2115	Atlantic Tomorrows Office	412.24
10/16/2024	34937	2503	Blue Diamond Disposal, Inc.	21,735.68
10/16/2024	34938	1923	Braen Aggregates, LLC	391.33
10/16/2024	34939	2686	Brightspeed	54.59
10/16/2024	34940	2682	Brightspeed	63.59
10/16/2024	34941	2683	Brightspeed	59.91
10/16/2024	34942	2684	Brightspeed	101.83
10/16/2024	34943	2681	Brightspeed	274.62
10/16/2024	34944	2680	Brightspeed	389.14
10/16/2024	34945	2679	BrightSpeed	751.9
10/16/2024	34946	2685	Brightspeed	19.9
10/16/2024	34947	2691	Brightspeed	56.59
10/16/2024	34948	2687	Brightspeed	50.89
10/16/2024	34949	2519	Bruno Associates, Inc.	375
10/16/2024	34950	2553	Bullseye Calibration of NJ	145
10/16/2024	34951	2379	Complete Security Systems, Inc.	29.2
10/16/2024	34952	2280	Cowdrick, David	321.4
10/16/2024	34953	2280	Cowdrick, David	218.75
10/16/2024	34954	2255	Creative Auto Interiors	412.5
10/16/2024	34955	2754	Creative Management Inc.	4,683.16
10/16/2024	34956	1698	Davis, Stephen	414.9
10/16/2024	34957	977	Dolan & Dolan Esqs.	422.69
10/16/2024	34958	991	Edmonds GovTech, Inc.	2,300.00
10/16/2024	34959	2699	Elizabethtown Gas	36.79
10/16/2024	34960	2696	Elizabethtown Gas	37.35
10/16/2024	34961	2698	Elizabethtown Gas	37.37
10/16/2024	34962	2697	Elizabethtown Gas	224.28
10/16/2024	34963	2743	Foley, Incorporated	247.78
10/16/2024	34964	2571	General Code	4,300.00
10/16/2024	34965	1295	Home Depot	102.84
10/16/2024	34966	1426	Horizon BC/BS of NJ	2,666.51
10/16/2024	34967	2666	IIA - Fire Department Testing	1,178.75
10/16/2024	34968	2703	JCP&L	23.47
10/16/2024	34969	2701	JCP&L	2,090.83
10/16/2024	34970	2707	JCP&L	103.48
10/16/2024	34971	2705	JCP&L	2,172.39
10/16/2024	34972	2702	JCP&L	415.03
10/16/2024	34973	2706	JCP&L	1,977.92
10/16/2024	34974	1589	LINA	256.5
10/16/2024	34975	2711	Lumen Technologies Group	125.62
10/16/2024	34976	2522	Mark Lindsay & Son Plumbing & Heating Inc.	1,974.32
10/16/2024	34977	2560	Michel Marceau	474.65
10/16/2024	34978	2020	Montage Enterprises, Inc.	166.5
10/16/2024	34979	929	Montague Tool & Supply Co	6.86
10/16/2024	34980	1657	Morris County Public Safety	80

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10/16/2024	34981	2724	Napa Auto Parts	135.99
10/16/2024	34982	1296	NJ League of Municipalities	160
10/16/2024	34983	1296	NJ League of Municipalities	75
10/16/2024	34984	2585	Noah's Ark Port-a-Jon	352
10/16/2024	34985	1683	Ogdensburg Board of Education	229,058.50
10/16/2024	34986	2114	One Call Concepts, Inc.	15.73
10/16/2024	34987	2391	Phoenix Advisors, LLC	1,600.00
10/16/2024	34988	2256	ReadyRefresh	3.39
10/16/2024	34989	2722	RER Supply, LLC	200
10/16/2024	34990	2469	Robin Hough	14.88
10/16/2024	34991	1952	Sanfilippo, Joseph	67.4
10/16/2024	34992	2524	Schenck Price Smith & King LLP	3,374.95
10/16/2024	34993	1852	Staples Business Advantage	568.92
10/16/2024	34994	2753	The First Signs of Fire	2,350.00
10/16/2024	34995	1908	Treasurer, State of NJ	75
10/16/2024	34996	1988	Verizon Business	108.46
10/16/2024	34997	1988	Verizon Business	113.7
10/16/2024	34998	1043	Verizon Wireless	121.8
10/16/2024	34999	2673	Vernon Township	3,377.50
10/16/2024	35000	936	Wallkill Valley Regional H.S.	94,847.84
10/16/2024	35001	1916	Weldon Asphalt	4,699.12
10/16/2024	35002	2578	Wielkotz & Company, LLC	15,125.00
10/16/2024	35003	2751	William Yates	45.73

				412,320.26
				=====
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				412,320.26

PAYROLL

DATE	CHECK #	PAID TO	AMOUNT
10/16/202			
4	1338	AFLAC	562.96

			562.96
			=====
			=
			562.96

GRANT FUND

DATE	CHEC K #	PAID TO	AMOUNT
9/30/2024	34931	US Postal Service	208.51
10/16/202			
4	35004	Amazon	50.97
10/16/202			
4	35005	Atlantic Tommorrow's Office Van Cleef	178.5
10/16/202			
4	35006	Engineering Assoc. LLC	147

			584.98

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584.98

DOG FUND

DATE	CHEC K #	PAID TO	AMOUNT
10/16/2024	320	Walker, Dr. Lori	350

			350
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			350

DEVELOPER'S
ESCROW

DATE	CHEC K #	PAID TO	AMOUNT
10/16/2024	2111	Dolan & Dolan Esqs.	421.44

			421.44
			=====
			=
			421.44

UNEMPLOYMEN
T TRUST

DATE	CHEC K #	PAID TO	AMOUNT
10/16/2024	129	State of NJ Division of Employer Accounts	156.12

			156.12
			=====
			=
			156.12

WATER
OPERATING

DATE	CHEC K #	PAID TO	AMOUNT
10/16/2024	5396	Pace Analytical Services, LLC	81
10/16/2024	5397	Reliable Restoration Logistics	2,000.00
10/16/2024	5398	State of New Jersey-PWT Van Cleef	114.86
10/16/2024	5399	Engineering Assoc. LLC	588

			2,783.86

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2,783.86

RCA VERNON

DATE	CHEC K #	PAID TO	AMOUNT
9/25/2024	161	Sussex County Clerk	8

			8
			=====
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			8

There being no further business, Councilman DeMeo moved, Councilman Poyer seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:37p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor