

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
May 22, 2023**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Carly Clinton, Esq. and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2023.”

PRESENTATION

Senior of the year presentation.

Mayor Hutnick explained the individual to be named Senior of the Year couldn't make the meeting. The presentation will be rescheduled for the next meeting on June 12th.

Councilman DeMeo moved Councilman Ciasullo seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from May 8, 2023.
2. Approval of Resolution 45-2023 to approve a third-party tax sale certificate #2022-002 for 25 Kennedy Ave., Block 14 Lot 1 to NJSL 301 LLC, 650 E palisade Ave #2258, Englewood Cliffs, NJ 07632 in the amount of \$31,702.65.
3. Approval of Resolution 46-2023 Chapter 159 resolution to approve the insertion of a special item in the 2023 Budget.
4. Accept for filing letter from Melissa Rockwell, Tax Administrator, Sussex County Board of Taxation re: Resolution 05032023-3.
5. Accept for filing letter from Christina Marks, Clerk of the Board of County Commissioners to Mayor Hutnick re: resolution approving temporary road closure of 517 for the Memorial Day Parade.
6. Accept for filing letter from Christina Marks, Clerk for the Board of County Commissioners to Ms. Hough re: ordinances adopted by the Board. Capital Ordinance 23-02, Bond Ordinance 23-03 and Bond Ordinance 23-04.
7. Accept for filing final equalization table for the County of Sussex for the year 2023.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

Resolution 45-2023

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE# 2022-002

Block 14 Lot 1
25 Kennedy Ave

WHEREAS, THE TAX COLLECTOR, REGINA FLAMMER HAS ADVISED THAT PAYMENT HAS BEEN RECEIVED IN THE AMOUNT OF \$ 31,702.65**

(lien 13702.65 Premium 18000.00)

TO REDEEM TAX SALE CERTIFICATE # 2022-002

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WHEREAS,

NJSL 301 LLC
650 E Palisade Ave #2258
Englewood Cliffs, NJ 07632

IS THE HOLDER OF TAX SALE CERTIFICATE # 2022-02
AND AS MUCH IS DUE PAYMENT IN THE AMOUNT OF \$ 31702.65
TO REDEEM SAME.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE
BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF
NEW JERSEY, THAT APPROVAL BE GRANTED TO ISSUE A CHECK
IN THE AMOUNT OF \$ 31,702.65
TO REDEEM TAX SALE CERTIFICATE # 2022-02

REGINA FLAMMER
TAX COLLECTOR
May 4, 2023

Resolution 46-2023

WHEREAS, N.J.S. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ogdensburg, in the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,000.00 which is now available as a revenue from:

Miscellaneous Revenues -
Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services -
Public and Private Revenues Off-set with Appropriations:
Water Resources Planning Management Stormwater
Assistance Grant \$25,000.00

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the caption of:

(A) Operations – Excluded from “CAPS”
Public and Private Programs Offset By Revenues:
Water Resources Planning Management Stormwater
Assistance Grant \$25,000.00

ADOPTION OF ORDINANCE 04-2023

Councilwoman Cowdrick made a motion to adopt ordinance 04-2023” AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 18 OF THE BOROUGH CODE ENTITLED “MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4), TIER A COMMUNITY-WIDE ORDINANCES” TO ADD NEW SECTION 18-2 ENTITLED “WILDLIFE FEEDING”.
Seconded by Councilman DeMeo

Mayor Hutnick opened the meeting to the public for any comments regarding ordinance 04-2023.

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No public was present.

Mayor Hutnick closed the meeting to the public for any comments regarding ordinance 04-2023.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

INTRODUCTION ORDINANCE 05-2023

Councilwoman Cowdrick made a motion to introduce an ordinance 05-2023 entitled “AN ORDINANCE OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 18 OF THE BOROUGH CODE ENTITLED “MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4), TIER A COMMUNITY-WIDE ORDINANCES” TO ADD NEW SECTION 18-3 ENTITLED “LITTER CONTROL”.

Seconded by Councilman DeMeo.

Public Hearing will be held June 12, 2023.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

Mayor Hutnick reminded everyone of the upcoming Memorial Day Parade. [note: referring to a letter that was on the consent agenda]

OLD BUSINESS

Local Planning Grant – No update

Property Maintenance Code from Land Use Board – No update.

Police Contract – Mayor Hutnick explained he reached out to them [the officers representing the police department] for an update; they are saying it is in the hands of the PBA. Not sure what the delay is.

First Aid Squad – Mayor Hutnick commented the first aid building has passed all their inspections; all building permits are closed; now Mr. McBriar can work on the title transfer.

Ad for lifeguards –

Local Recreation Grant – Mayor Hutnick explained he spoke with the Engineers the amount of money to reduce the Basketball Courts is astronomical; suggesting to switch and reduce the playground. Get the wall replaced, the proper mulch in there, get that all cleaned up and utilize the money for that so we don't lose it.

There was a discussion on the local recreation grant funds, which area to reduce, and using Borough funds to add to the grant money to reduce the courts.

New Jersey Department of Transportation grant applications – Mayor Hutnick commented we need to narrow down two streets in the town for paving. His opinion is this side of town has been receiving grants so go to the other side of town; the President's area those roads are pretty bad. Mayor Hutnick asked if anyone had an opinion on this.

There was a discussion on the roads in the President area of town, which roads in that area are in the worst shape, Adams and Lincoln were mentioned, doing a section at a time, drains in that

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area are in need of repair, check out the area and have the Mayor email the clerk on which roads to apply grants for.

Ms. Hough asked Ms. Clinton, Esq. if the Council should do a vote.

Ms. Clinton commented to do the vote that way it is on the record.

Mayor Hutnick commented why don't we say we are going to choose two roads in Ogden Hills and we just have to name the roads.

Ms. Clinton suggested the Mayor is going to determine the two roads.

Councilman DeMeo made a motion to have the Mayor select two roads in Ogden Hills for the DOT grant. Seconded by Councilwoman Cowdrick.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Ruitenberg

Nays: None Absent: Alvarez Abstain: Poyer

NEW BUSINESS

Heaters Pond Opening Date –

Councilwoman Cowdrick commented we had some activity with lifeguards; she only has two. She has a new application to review; he is finishing up his lifeguarding course this Saturday. So, she should have his certifications on Board. Councilwoman Cowdrick commented she is meeting both potential lifeguards on Wednesday to see what their availability is for the summer. Councilwoman Cowdrick commented she will find out when school gets out for the summer. Her goal would be to be open until the first week in August. She has the paper work started for the County.

There was a discussion on the treatment of the pond, what treatment to have, what was done last year, cost for treatments, when the pond will be open and a tentative date to open the pond is June 17.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one from the public was present.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to review payment of voucher and department finance reports. Seconded by Councilman Ciasullo.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain: None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
5/22/2023	33592	Action Data Services, Inc.	79.46
5/22/2023	33593	Allied Oil	1,630.28

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5/22/2023	33594	Amazon	203.17
5/22/2023	33595	Elizabethtown Gas	41.83
5/22/2023	33596	Elizabethtown Gas	31.24
5/22/2023	33597	Elizabethtown Gas	406.8
5/22/2023	33598	Emergency Equipment Sales & Service, LLC	3,319.00
5/22/2023	33599	Fire Fighters Equipment Company Inc.	561
5/22/2023	33600	GTBM/INFO COP	525
5/22/2023	33601	JCP&L	971.13
5/22/2023	33602	JCP&L	286.94
5/22/2023	33603	JCP&L	1,586.92
5/22/2023	33604	Lakeland Auto Parts	39.99
5/22/2023	33605	Motorola Solutions, Inc.	2,650.00
5/22/2023	33606	My Corporate Hosting Solutions, LLC	300.75
5/22/2023	33607	New Jersey Herald	167.06
5/22/2023	33608	Noah's Ark Port-a-Jon	340
5/22/2023	33609	Quandient Leasing USA, Inc.	411.3
5/22/2023	33610	Schenck Price Smith & King LLP	3,335.05
5/22/2023	33611	Staples Business Advantage	503.21
5/22/2023	33612	Staples Business Advantage	516.08
5/22/2023	33613	Staples Business Advantage	212.7
5/22/2023	33614	Sussex County Chamber of Commerce	375
5/22/2023	33615	Sussex County Municipal Utility	372.9
5/22/2023	33616	Van Cleef Engineering Assoc. LLC	343
5/22/2023	33617	Wallkill Valley Regional H.S.	86,607.83

			105,817.64
			=====
			105,817.64

GENERAL CAPITAL

DATE	CHEC K #	PAID TO	AMOUNT
5/22/2023	1184	Van Cleef engineering Assoc. LLC	218

			218
			=====
			=
			218

PAYROLL

DATE	CHEC K #	PAID TO	AMOUNT
5/22/2023	1228	AFLAC	687.16

			687.16
			=====
			=
			687.16

GRANT FUND

DATE	CHEC K #	PAID TO	AMOUNT
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5/22/2023	33618	AmeriMark Direct	747.93
5/22/2023	33619	New Jersey Herald	90.57
5/22/2023	33620	Staples Business Advantage	118.57
5/22/2023	33621	Van Cleef Engineering Assoc. LLC	4,425.50

			5,382.57
			=====
			=
			5,382.57

Admin Trust

DATE	CHECK #	PAID TO	AMOUNT	VOID
5/22/2023	2193	NJSL 301, LLC	31,702.65	

			31,702.65	
			=====	
			31,702.65	
5/8/2023	2192	Pro Cap 8 FBO FirstTrust Bank	-1,060.80 **	Voided checks issued in an earlier period
			=====	
			30,641.85	

WATER OPERATING

DATE	CHECK #	PAID TO	AMOUNT
5/22/2023	3	5296 Reliable Restoration Logistics	1,684.00
5/22/2023	3	5297 Staples Business Advantage	63.2

			1,747.20
			=====
			=
			1,747.20

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:23p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor