

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
March 27, 2023**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Ciasullo, Cowdrick, DeMeo, Poyer (via phone), Ruitenber, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2023.”

Councilman DeMeo moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from March 13, 2023.
2. Approval of Child Abuse Prevention Month Proclamation.
3. Accept for filing letter dated March 9, 2023 from Kristi Young, Ginnie’s House to Mayor Hutnick requesting the Borough to proclaim April as Child Abuse Prevention Month.
4. Accept for filing Preliminary Equalization Table for the County of Sussex for the year 2023.
5. Accept for filing letter received March 20, 2023 to all Sussex County Municipalities, Solid Waste Haulers and SCMUS Solid Waste Customers regarding a proposed rate and public hearing.
6. Accept for filing letter received March 20, 2023 from Richard Vander Ploeg, Senior Inspector, Road Openings Sussex County Engineering to Mr. Lazaw from Ogdensburg re Sparta – Munsons Corner Road – 233 Main Street MM 37-38 block 3.10 Lot 7 Ogdensburg Borough – Service request #205.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenber

Nays: None Absent: Alvarez Abstain None

Child Abuse Prevention Month Proclamation

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems and risky behavior; and

WHEREAS, the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community; and

WHEREAS, the effects of child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community.

NOW THEREFORE BE IT RESOLVED, the Governing Body of the Borough of Ogdensburg does proclaim April as Child Abuse Prevention Month, and calls upon all citizens,

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community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

INTRODUCTION TO ORDINANCE 02-2023

Councilwoman Cowdrick made a motion to introduce ordinance 02-2023 entitled “AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) Seconded by Councilman DeMeo.

Public hearing will be held April 10, 2023.

Mr. Marceau, CFO explained ordinance 02-2023.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

INTRODUCTION TO THE CY 2023 MUNICIPAL BUDGET

Councilwoman Cowdrick made a motion to adopt resolution 36-2023 introducing the CY 2023 Municipal Budget for the Borough of Ogdensburg. Seconded by Councilman Ciasullo.

Public hearing will be held April 24, 2023

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

Resolution 36-2023

BE IT RESOLVED that the Local Municipal budget of the Borough of Ogdensburg, County of Sussex, New Jersey for the calendar year 2023 be approved by the Mayor and Council of the Borough of Ogdensburg, and the Clerk is hereby instructed to advertise in the New Jersey Herald and that a final public hearing before passage will be held on April 24, 2023 at 7:00PM in the Council Chambers and that said budget shall authorize total general appropriations of \$3,479,246.94, and the anticipated revenues of \$841,806.44 leaving an amount to be raised by taxes for municipal purposes of \$2,637,440.50. The Water 2023 Budget consists of appropriations of \$434,025.00 and anticipated revenues of \$434,025.00.

MUNICIPAL FACILITIES AND RECREATION AREA APPLICATION

Councilwoman Cowdrick made a motion to approve the Facility Use Application submitted by Michelle Nardini representing ORA for use of Heater Pond and to determine the seasonal fee. Seconded by Councilman DeMeo.

Councilman DeMeo explained the charge should be the same as last year’s fee which was \$250.00.

Councilman Cowdrick motioned for the seasonal fee to be \$250.00 as last year. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Ciasullo, Cowdrick, DeMeo, Poyer, Ruitenberg

Nays: None Absent: Alvarez Abstain None

OLD BUSINESS

Local Planning Grant – No update

Property Maintenance Code from Land Use Board – No update

Police Contract – Mayor Hutnick commented we will go into executive session on this.

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First Aid Squad – Mayor Hutnick commented he has to check with the attorney, Alan was asking what the status was on this. Ms. Hough explained there was one permit that still wasn't closed out. Mayor Hutnick commented the contractor has call for the final inspection.

Budget – This was just done.

NEW BUSINESS

Mayor Hutnick commented there is nothing listed; does anyone have any new business.

Councilman Ciasullo questioned a letter on the consent agenda from the County regarding 233 Main Street. There was a brief discussion on the letter.

PUBLIC SESSION

Councilman DeMeo moved, Councilman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Alejandra Morante, 275 Munsonhurst Road, Franklin explained she is here representing her grandmother. Ms. Morante explained their house is in Franklin but their property across the street is in Ogdensburg; this little piece of property is where their mailbox is and they have no problem moving the mailbox to their actually house. We would like to see how we can donate the property to the Borough; we don't use it. She would like to enquire how to do that.

Mayor Hutnick asked your address is in Franklin and your mailbox is in Ogdensburg is that what you are saying. Ms. Morante commented she doesn't know why.

Councilwoman Cowdrick explained she thinks the post office does that so all the mailboxes are in a row.

Ms. Morante commented legally we own and pay the taxes.

Mayor Hutnick explained we will ask our attorney to look into this.

Fred Rowett, 14 Clark Street, Ogdensburg. Mr. Rowett commented he is here representing Jim Lame he is out of town. Mr. Rowett asked about the property he is planning on purchasing from the town he needs a right of way. He doesn't know how to go about this; you wanted a survey first.

Mayor Hutnick commented he thinks that is what the attorney advised last meeting; but he couldn't make it tonight.

Mr. Rowett asked do you need money in escrow that was Robin's idea. Ms. Hough explained at the last meeting they talked about the Borough engineer walking the property; if that is what the Council would like done can Mr. Lame put up the escrow to pay for that.

Mayor Hutnick commented let him set up an escrow if it isn't used they get it back.

Councilman Demeo commented all this should really go through Mr. McBriar. Mayor Hutnick agreed; we will have to get his approval on everything. Mayor Hutnick commented yes, he can set up an escrow but we will check with the attorney on everything.

Councilman Ciasullo suggested for all of this to come from the Attorney.

Mike Nardini, 5 Ridge Court, Ogdensburg commented Michelle couldn't be here so he wanted to be here for the application on the agenda. Just like the other years he will get a roster, there will be additional coaches this year so we will send all of that probably the end of May beginning of June same thing with the swim meets we will probably have those dates by that time. The other thing is there are lights out by the tunnel he just wanted to bring that up; Robin had reported it but it is still out.

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Carol Hart, 5 Lincoln Ave., Ogdensburg explained the open fire/fire pits have started already. Ms. Hart asked to tell her how to handle this it is from morning to night the problem is right now the windows are closed in the spring time the windows are open.

Mayor Hutnick explained you can expose it privately to Robin because then he can get the Health Department involved there is a fire nuisance and he can also get the zoning officer involved.

Valerie Wilson 16 Washington Road, Ogdensburg also commented on the fire pits. It is a health issue; she explained issues she had last year.

Mayor Hutnick commented you can have a fire pit and explained what is permitted to burn and what isn't permitted.

Ms. Wilson commented 16 Washington Road is residential; around the corner they are operating a business, there are a lot of trucks in the yard, activity and loud voices.

Mayor Hutnick asked are they working or running an actual business out of there.

Ms. Wilson commented it is hard to tell what they are doing. Ms. Wilson questioned that use in a residential zone.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

Mr. McBriar, Borough Attorney arrived at the meeting.

EXECUTIVE SESSION

Councilwoman Cowdrick left the meeting at this time and did not go into executive session due to a conflict.

Councilman DeMeo moved, Councilwoman Ruitenbergh seconded motion to adopt the following resolution

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Poyer, Ruitenbergh

Nays: None Absent: Alvarez, Cowdrick Abstain None

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L., 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, State of New Jersey, as follows;

Police Contract Negotiations

It is anticipated at this time that the above stated subject matter will be made public when settled. Action may be taken on the above listed matter/matters or on other matters discussed in closed session. This resolution shall take effect immediately.

At 7:25pm the Mayor and Council went into executive session.

At 8:04 pm the Mayor and Council returned from executive session.

Councilwoman Cowdrick did not return to the meeting after executive session.

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PAYMENT OF VOUCHERS

Councilman DeMeo made a motion to approve payment of vouchers and department finance reports. Seconded by Councilman Ciasullo.

Upon Roll call Vote:

Yeas: Ciasullo, DeMeo, Poyer, Ruitenber

Nays: None Absent: Alvarez, Cowdrick Abstain None

CURRENT

DATE	CHECK #	PAID TO	AMOUNT
3/27/202	3	33452 Action Data Services, Inc.	1,088.89
3/27/202	3	33453 Airgas USA	162.35
3/27/202	3	33454 All Hands Fire Equipment, LLC	54.6
3/27/202	3	33455 Allied Oil	1,143.80
3/27/202	3	33456 Amazon	51.99
3/27/202	3	33457 Atlantic Communications	890
3/27/202	3	33458 Aurora Electrical Supply	23.25
3/27/202	3	33459 Bright speed	19.9
3/27/202	3	33460 Bright speed	54.47
3/27/202	3	33461 Bright Speed	744.08
3/27/202	3	33462 Bright speed	384.79
3/27/202	3	33463 Bright speed	252.85
3/27/202	3	33464 Bright speed	63.47
3/27/202	3	33465 Bright speed	59.32
3/27/202	3	33466 Bright speed	100.65
3/27/202	3	33467 Bright speed	50.77
3/27/202	3	33468 Bright speed	56.47
3/27/202	3	33469 Davis, Stephen	276.98
3/27/202	3	33470 Division of Consumer Affairs	60
3/27/202	3	33471 Elizabethtown Gas	348.67
3/27/202	3	33472 Elizabethtown Gas	246.73
3/27/202	3	33473 Elizabethtown Gas	337.31

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3/27/202	3	33474	Elizabethtown Gas	1,161.27
3/27/202	3	33475	Fred Yarosz Janitorial Services LLC	463
3/27/202	3	33476	Horizon BC/BS of NJ	2,420.10
3/27/202	3	33477	JCP&L	111.46
3/27/202	3	33478	JCP&L	1,534.46
3/27/202	3	33479	JCP&L	1,171.01
3/27/202	3	33480	JCP&L	62.09
3/27/202	3	33481	JCP&L	196.6
3/27/202	3	33482	Lakeland Auto Parts	47.88
3/27/202	3	33483	Lumen Technologies Group	125.62
3/27/202	3	33484	New Jersey Herald	129.36
3/27/202	3	33485	Power Place, Inc	385.14
3/27/202	3	33486	Robin Hough	255
3/27/202	3	33487	Schenck Price Smith & King LLP	4,178.20
3/27/202	3	33488	Sussex County Chief's Association	600
3/27/202	3	33489	Wallkill Valley Regional H.S.	86,607.83
3/27/202	3	33490	Witmer Public Safety Group, Inc.	549

				106,469.36
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				106,469.36

WATER OP

DATE	CHEC K #	PAID TO	AMOUNT	
3/27/202	3	5283	Agra Environmental Services	75.00
3/27/202	3	5284	Reliable Restoration Logistics	1,684.00
3/27/202	3	5285	Sargent's Mobile Welding LLC	733.58

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DEVELOPERS ESCROW

DATE	CHEC K #	PAID TO	AMOUNT
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3/27/202	3	2103	Kristopher Gordon	329.46

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GRANT FUND

DATE	CHEC K #	PAID TO	AMOUNT	
3/22/202	3	33451	US Postal Service	194.99

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				194.99

ADMIN TRUST

DATE	CHEC K #	PAID TO	AMOUNT	
3/27/202	3	2188	Fedigan LLC	64,090.55

				64,090.55
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				64,090.55

There being no further business, Councilman DeMeo moved, Councilman Ciasullo seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 8:05p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor