

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
September 26, 2022**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Cowdrick, DeMeo, Nasisi, Poyer, Mayor Hutnick

Absent: Alvarez

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman DeMeo moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from August 29, 2022.
2. Approval of regular meeting minutes from September 12, 2022.
3. Approval of Resolution 56-2022 appointing John Mulcahey to the full-time position of Laborer 1 in the Department of Public Works.
4. Accept for filing Borough of Franklin resolution 2022-95.
5. Accept for filing Township of Montague resolution 2022-100.
6. Accept for filing letter received September 16, 2022 from Keith Ramos, Mayor of the Township of Frelinghuysen to Mayor and Committeemen.
7. Accept for filing letter received September 21, 2022 from Ivan Cohen, Statewide Re: Loss Control Service Visit.

**Upon Roll call Vote:**

Yeas: Cowdrick, DeMeo, Nasisi, Poyer

Nays: None Absent: Alvarez Abstain None

**RE-INTRODUCION OF ORDINANCE 05-2022**

Councilwoman Cowdrick made a motion to reintroduce Ordinance 05-2022 entitled “AN ORDINANCE GRANTING MUNICIPAL CONSENT FOR THE OPERATION OF A CABLE TELEVISION SYSTEM WITHIN THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY TO CSC TKR, LLC. AND REPLACING CHAPTER 19 OF THE BOROUGH CODE ENTITLED “MUNICIPAL CONSENT TO THE ISSUANCE OF A FRANCHISE TO SERVICE ELECTRIC CABLE T.V. OF NEW JERSEY, INC.”

**Public hearing will be held October 12, 2022.**

Mr. McBriar explained the reason this is being re-introduced is subsequence to our initial introduction the attorney for CSC TKR, LLC. reached out to him. Their attorney did have some comments and we were able to incorporate some of them into the revised ordinance to extent they are material. He recommended to the Clerk and Council that the ordinance be re-introduced this evening with a second reading and public hearing for October 12.

Seconded by Councilman DeMeo.

**Upon Roll call Vote:**

Yeas: Cowdrick, DeMeo, Nasisi, Poyer

Nays: None Absent: Alvarez Abstain None

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Mayor Hutnick commented tonight he wants to introduce our new DPW staff; he asked Joe Marino and John Mulcahey to stand up. John started today and Joe has been here for several weeks. Joe has done an amazing job and is very impressive with the work he is doing. John is going to keep right up with him. They are out there doing what they are supposed to be doing; there are checking the town. Mayor Hutnick commented like he said in a previous meeting he will make sure we have staff and we have staff.

**OLD BUSINESS**

State Fire Marshal Notice of Violations – Councilman Nasisi commented we received another extension; the doors are here and they are on the schedule to get done next week.

Parks and recreation – no update

Downstairs Bathroom – Council Nasisi commented he hasn't gotten anyone [contractors]. Mayor Hutnick commented this isn't critical but it is on our list of things to do.

Councilman Nasisi commented we may have some plumbing issues that may tie into this and explained.

Borough owned properties sale – Councilman Nasisi commented this is on there for when we are ready. Mayor Hutnick commented we already compiled a list.

Mayor Hutnick commented let's get started with the list we already prepared because we know those are ready to go. Then we will do a round two or three whatever it is.

Mayor Hutnick commented the current list is ready to go. There will be an auction for town properties that we are looking to get [on tax the rolls].

DPW/Personnel – Mayor Hutnick commented he just introduced our two new employees. It was posted, approved by legal and civil service now we are interviewing for Supervisor. Mayor Hutnick addressed rumors going around town. Mayor Hutnick asked if anyone has questions to ask him directly and he would be happy to discuss anything that involves the town and answer all of your questions.

Senior Citizen of the year – Mayor Hutnick commented we are still looking for suggestions. It can be an individual or a husband and wife team.

Predmore Road – Mayor Hutnick explained the project is all but completed. The road is done, the piping is done they are at the cosmetic stage now. There is a tree that is in the way; we are going to take that tree down. We are waiting for the engineering or construction firm to bring in a tree guy. Once that is done they can put up the side rails and finish off all the cosmetics.

**NEW BUSINESS**

Local Planning Grant – Mayor Hutnick explained there was a meeting two weeks ago; he was unable to attend. Robin, Mike CFO went around town up to the mine answered all their questions and explained. We are getting a plan for more vitalization and moving things forward.

Mr. Marceau commented they will give us a scope of work and Chief Gordon with us. It went very well they had a lot of interest in the down town corridor, the traffic from 517 and they think they can really help us out.

Mayor Hutnick commented good, more progress another step-in getting things done.

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**PUBLIC SESSION**

Councilman DeMeo moved, Councilman Nasisi seconded motion to open the public session of the meeting. All were in favor.

Carol Hart, 5 Lincoln Ave suggested Gail Schutte for Senior Citizen of the year.

Mayor Hutnick commented put it down a paper and give him a little explanation why.

Brandon Donnigan 184 Plane Street, commented on reaching out to Senator Oroho regarding the pending health care increases that are going into effect for the State Health Care plan to go into effect for January 1.

Stacy Walsh 7 Cider Court commented on the DPW supervisor ad that was posted and questioned the process from this point and not having a supervisor at this time.

Carol Hart explained with civil service you have to cross your t's and dot your i's.

Mayor Hutnick commented bringing someone in is a process.

Ms. Walsh commented we have known for two years he was retiring at the end of this year.

Mayor Hutnick commented we couldn't have hired a person until the end of the year we can't support two salaries.

Ms. Hough explained you have to wait until you get something in writing not base things on what you hear.

Mayor Hutnick explained he [Mr. Ross] didn't submit his actually letter to retire until this past June.

Ms. Hough explained you can hear tons of [things]but you can't act on it until you get it in writing.

Mrs. Walsh commented she doesn't understand how things work she is used to a different process.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session.

**PAYMENT OF VOUCHERS**

Councilman DeMeo made a motion to review payment of vouchers and departmental finance reports. Seconded by Councilman Nasisi.

**Upon Roll call Vote:**

Yeas: Cowdrick, DeMeo, Nasisi, Poyer

Nays: None Absent: Alvarez Abstain None

**CURRENT**

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DATE	CHECK #	PAID TO	AMOUNT	VOID	REASON
9/26/2022	32979	145 Media	500		
9/26/2022	32980	Action Data Services, Inc.	86.65		
9/26/2022	32981	Allied Oil	102.1		
9/26/2022	32982	Amazon	150		
9/26/2022	32983	CenturyLink	2,443.26		
9/26/2022	32984	Dave's Towne Service	2,225.85		
9/26/2022	32985	Draeger, Inc.	120		
9/26/2022	32986	Elizabethtown Gas	191.72		
9/26/2022	32987	Home Depot	19.36		
9/26/2022	32988	Horizon BC/BS of NJ	2,144.32		
9/26/2022	32989	JCP&L	1,350.02		
9/26/2022	32990	Kenvil Power Mower	357.59		
9/26/2022	32991	LINA	202.5		
9/26/2022	32992	Lumen Technologies Group	125.63		
9/26/2022	32993	Michel Marceau	84		
9/26/2022	32994	Municipal Clerk's Association of NJ	100		
9/26/2022	32995	New Jersey Herald	217.2		
9/26/2022	32996	NJ League of Municipalities	160		
9/26/2022	32997	Staples Business Advantage	240.06		
9/26/2022	32998	Sussex County Fire Academy	60		
9/26/2022	33000	Varcadipane Jr, William J.	2,067.00		
9/26/2022	33001	Wallkill Valley Regional H.S.	86,607.83		
9/26/2022	33002	Weldon Asphalt	705.34		
			-----		
			100,390.43		
			-----		
9/26/2022	32999	Van Cleef Engineering Assoc. LLC	-130	Voided	Wrong Amount
			=====		
			100,260.43		
			PAYROLL		
DATE	CHECK #	PAID TO	AMOUNT	VOID	REASON
9/26/2022	1172	AFLAC	540.64		
			-----		
			1,167.92		
				Voided	
9/26/2022	1171	AFLAC	-627.28 **	9/28/2022	WRONG AMOUNT
			=====	2	
			540.64		
		WATER			
DATE	CHECK #	PAID TO	AMOUNT	VOID	REASON
9/26/2022	5238	Agra Environmental Services	1,890.00		
9/26/2022	5239	Hank Sanders Inc	2,856.00		
			-----		
			4,746.00		

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				=====		
				4,746.00		
				-----		
					Voided	
9/12/2022	5230	Genserve, LLC	112.5		9/14/2022	PRINTING
					2	ERROR
					Voided	
9/12/2022	5231	One Call Concepts, Inc.	27.17		9/14/2022	PRINTING
					2	ERROR
					Voided	
9/12/2022	5232	Reliable Restoration Logistics	1,900.00		9/14/2022	PRINTING
					2	ERROR
					Voided	
9/12/2022	5233	Treasurer, State of New Jersey	720		9/14/2022	PRINTING
					2	ERROR
				-----		
					Voided	
					checks	
					issued in	
					an earlier	PRINTING
				-2,759.67 **	period	ERROR
				=====		
				1,986.33		

**GENERAL CAPITAL**

DATE	CHECK #	PAID TO	AMOUNT
9/26/2022	1168	Van Cleef Engineering Assoc. LLC	10,220.00
			-----
			10,220.00
			=====
			10,220.00

**GRANT FUND**

DATE	CHECK #	PAID TO	AMOUNT	VOID	REASON
9/19/2022					
2	32978	US Postal Service	189		
9/26/2022					
2	33003	Agra Environmental Services	685		
9/26/2022					
2	33004	Staples Business Advantage	114.18		
9/26/2022					
2	33005	Trashcans Unlimited	1,756.73		
			-----		
			3,122.91		
			-----		
9/19/2022				Voided	CHANGE OF
2	32976	US Postal Service	189	9/19/2022	VENDOR
9/19/2022				Voided	INCORRECT
2	32977	Sparta Post Office	189	9/21/2022	VENDOR
			-----		
			-378.00 **		
			Voided	9/21/2022	

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2,744.91

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:20p.m.

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Robin Hough, Borough Clerk

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George P. Hutnick, Mayor