

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 11, 2022**

Mayor Hutnick called the meeting to order at 7:06PM.

Mayor Hutnick led the Pledge of Allegiance.

**ROLL CALL:** Cowdrick, Nardini, Poyer, Mayor Hutnick

Absent: Alvarez, DeMeo, Nasisi

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

**STATEMENT BY MAYOR:** “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman Nardini moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

**CONSENT AGENDA**

1. Approval of regular meeting minutes from June 27, 2022.
2. Accept for filing Township of Green Resolution 2022-125.
3. Accept for filing letter from John E. McCormac, Mayor of Woodbridge Township.

**Upon Roll call Vote:**

Yeas: Cowdrick, Nardini, Poyer

Nays: None Absent: Alvarez, DeMeo, Nasisi Abstain None

**OLD BUSINESS**

State Fire Marshal Notice of Violations –

Ms. Hough updated the Council; the extension was up today a thirty-day extension was requested the Borough is waiting for the doors to come in so they can be installed.

Parks and recreation – No update

Public Announcement for NJ Department of Community Affairs Program (LIHWAP) – Mayor Hutnick asked if this was over.

Mr. McBriar commented he thinks it was over [in June]. Mayor Hutnick commented we can take this off the list.

Mass notification system – Councilman Nardini explained this is almost ready. A test did go out. The link is on the website. Councilman Nardini asked Mayor Hutnick if he would like to set up a training for him on the new system. Councilman Nardini explained there is a phone app. There was a brief discussion on the system.

Public events in town – Mayor Hutnick commented we can take this off [the agenda].

Municipal Court – Mayor Hutnick asked if we were done with this. Mr. McBriar commented we are done on our side. Mayor Hutnick commented that can come off [the agenda].

**NEW BUSINESS**

Downstairs Bathroom – No update.

Borough owned properties sale – No update.

Glenbrook Fire Hydrant – Councilman Nardini commented he talked to Jim the hydrant has been rebuild a few times; it has been hit a few times and when you look at it [the hydrant] is in the

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM**

**July 11, 2022**

worst spot. There is a hydrant across 517 there are two not far down from Glenbrook so technically this one can be removed. Chris is checking with Chief Slater [for the fire department] If they really want it there then in a repair we have to move it down because where it is; is a horrible spot and explained.

DPW/Personnel – Mayor Hutnick commented we are having employee shifting, employees leaving we have positions to fill. We discussed Mike coming on as a full time CFO, we put in our 120-day letter to Sussex to pull out of the shared service agreement to bring on Mike full time. Mike will absorb his job and Kim’s job at his request. We will look next year to bring on another person perhaps in a deputy clerk world to give Robin a hand with everything plus anything that needs to be done. We did hire a part time employee fifteen hours a week so far so good with that.

Mayor Hutnick commented in our DPW department we need to hire some summer help; we do have some applications. We haven’t posted any jobs publicly but word has gotten around that we have an opening but right now we are considering summer help. So, if everyone is ok with that we can proceed with bringing in summer help.

Heaters Pond

Mayor Hutnick commented at the last meeting we had a request to have the beach handicap accessible so the solution to that was open the gate and explained.

**PUBLIC SESSION**

Councilman Nardini moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

No one from the public had any comments.

There being no further business from the public, Councilman Nardini moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

**EXECUTIVE SESSION**

There was no executive session

**PAYMENT OF VOUCHERS**

Councilman Nardini made a motion to review payment of voucher and departmental finance reports. Seconded by Councilwoman Cowdrick.

**Upon Roll call Vote:**

Yeas: Cowdrick, Nardini, Poyer

Nays: None Absent: Alvarez, DeMeo, Nasisi Abstain None

**CURRENT**

<b>DATE</b>	<b>CHECK #</b>	<b>PAID TO</b>	<b>AMOUNT</b>
6/29/2022	32793	Action Data Services, Inc.	78.44
6/29/2022	32794	Horizon BC/BS of NJ	549.8
6/29/2022	32795	Horizon BC/BS of NJ	2,144.32
6/29/2022	32796	JCP&L	2,721.59
6/29/2022	32797	Laddey, Clark & Ryan	1,437.50
6/29/2022	32798	LINA	216
6/29/2022	32799	Maggie Rodriguez	16.14

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 11, 2022**

6/29/2022	32800	Ross, Chris	160
6/29/2022	32801	Sanfilippo, Joseph	500
6/29/2022	32802	Schenck Price Smith & King LLP	5,156.35
6/29/2022	32803	Shah Fuel LLC	100
6/29/2022	32804	Staples Business Advantage	199.49
7/11/2022	32847	145 Media	500
7/11/2022	32848	Action Data Services, Inc.	83.04
7/11/2022	32849	Blue Diamond Disposal, Inc.	17,775.00
7/11/2022	32850	CenturyLink	1,047.83
7/11/2022	32851	CenturyLink	103.69
7/11/2022	32852	Elizabethtown Gas	368.26
7/11/2022	32853	Hardyston Township	4,512.41
7/11/2022	32854	Home Depot	214.86
7/11/2022	32855	Intrado Interactive Services Corporation	1,700.00
7/11/2022	32856	JCP&L	1,736.48
7/11/2022	32857	JPMonzo Municipal Consulting, LLC	50
7/11/2022	32858	Kimberly Cucci	135.15
7/11/2022	32859	Lafayette Auto Parts	109.29
7/11/2022	32860	Lame, James	216
7/11/2022	32861	Lumen Technologies Group	125.63
7/11/2022	32862	McNeil & Company	3,088.08
7/11/2022	32863	Michel Marceau	15.98
7/11/2022	32864	Municipal Capital	119
7/11/2022	32865	New Jersey Herald	58.59
7/11/2022	32866	NJ League of Municipalities	160
7/11/2022	32867	Ogdensburg Board of Education	220,164.00
7/11/2022	32868	Smith, Ken	829.49
7/11/2022	32869	The Printing Center Inc	944.24
7/11/2022	32870	Treasurer, State of NJ	175
7/11/2022	32871	Varcadipane Jr, William J.	2,067.00
7/11/2022	32872	Verizon Business	129.77
7/11/2022	32873	Verizon Wireless	120.93
7/11/2022	32874	Wallkill Valley Regional H.S.	104,339.85
			-----
			374,169.20
			=====
			374,169.20

**DOG FUND**

DATE	CHECK #	PAID TO	TO	AMOUNT
7/11/2022	285	NJ	NJ Dept of Health & Senior Service	5.4
				-----
				5.4
				=====
				=
				5.4

**GRANT FUND**

DATE	CHECK #	PAID TO	AMOUNT
------	------------	---------	--------

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 11, 2022**

7/11/2022	32875	Hardyston Township	1,487.59	
			-----	
			1,487.59	
			=====	
			1,487.59	
			<b>RCA VERNON</b>	

DATE	CHECK #	PAID TO	AMOUNT	REASON
6/29/2022	149	Community Action Services	2,900.00	
6/29/2022	151	Sussex County Clerk	8	
6/29/2022	152	MAJP Contracting LLC	20,000.00	
			-----	
			42,908.00	
<b>Voids</b>				
6/29/2022	150	MAJP Contracting LLC	-20,000.00 ** Voided	Error Writing Check
			=====	
			22,908.00	

**WATER OP**

DATE	CHECK #	PAID TO	AMOUNT
6/29/2022	2	5219 Staples Business Advantage	5.31
			-----
			5.31
			=====
			=
			5.31

There being no further business, Councilwoman Cowdrick moved, Councilman Nardini seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:19p.m.

\_\_\_\_\_  
Robin Hough, Borough Clerk

\_\_\_\_\_  
George P. Hutnick, Mayor

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF OGDENSBURG  
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM  
July 11, 2022**