

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
June 13, 2022**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Cowdrick, DeMeo, Nardini, Nasisi, Poyer, Mayor Hutnick

Absent: None

Also, in attendance was Robert McBriar, Borough Attorney

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJS10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman DeMeo moved Councilman Alvarez seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from May 23, 2022.
2. Approval of Resolution 42-2022 authorizing the Borough Clerk to renew liquor licenses for the 2022-2023 licensing term.
3. Approval of Resolution 43-2022 to hire lifeguards for the 2022 swim season.
4. Approval of Resolution 44-2022 tax credit in the amount of \$5.31 for 341 & 345 Main Street, Block 3.08 Lot 5.
5. Accept for filing letter dated May 24, 2022 from New Jersey Department of Transportation Re: Transportation Alternative Set-aside Program Request for applications.
6. Accept for filing Borough of Franklin Resolution 2022-57.
7. Accept for filing Township of Hardyston Resolution 48-22.
8. Accept for filing Borough of Hopatcong Resolution 2022-86.
9. Accept for filing Borough of Hopatcong Resolution 2022-87.
10. Accept for filing letter dated May 19, 2022 from Melissa Rockwell, Tax Administrator for the Sussex County Board of Taxation re: resolution 05032022-3.
11. Accept for filing Township of Green Resolution 2022-106.

Upon Roll call Vote:

Yeas: Alvarez (abstain #1), Cowdrick, DeMeo (abstain# 1), Nardini, Nasisi, Poyer

Nays: None Absent: None Abstain None

Resolution 42-2022

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, THAT THE FOLLOWING APPLICATIONS FOR THE RENEWAL OF LIQUOR LICENSES IN THE BOROUGH OF OGDENSBURG FOR THE 2022-2023 LICENSING YEAR, EFFECTIVE JULY 1, 2020, BE AND THE SAME HEREBY APPROVED:

PLENARY RETAIL CONSUMPTION – \$414.00

LICENSE #	LICENSEE	ESTABLISHMENT	ADDRESS
1916-33-002-006	Atlantic Manor LLC.	Atlantic Manor LLC.	83 Main
Street			
1916-32-004-006	Stew N Dollys Place LLC.		46 Main
Street			

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PLENARY RETAIL DISTRIBUTION - \$302.00

1916-44-003-006	Tammie Mannion	ABC Pocket License	None
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CLUB LICENSE - \$70.00

1916-31-005-001	Ogdensburg Fire Department	Ogdensburg Fire Department	30 Main Street
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Resolution 43-2022

BE IT HEREBY RESOLVED by the Mayor and Common Council of the Borough of Ogdensburg that the following persons be hired for the 2022 swim season pending certification:

Lifeguards

Taylor O'Dell – Co-Head Lifeguard	\$14.00
Emma McGuire – Co-Head Lifeguard	\$14.00
Tyler Jeffer	\$13.00
Dean O'Dell	\$13.00
Willow Palmer (alternate)	\$13.00

Borough Swim Lessons

Boro Swim Lessons will be held the July 11th – 15th and July 18th – 22nd
The lessons will be performed by the life guards.

Resolution 44-2022

WHEREAS, quarterly tax payments are due on February 1, May 1, August 1 and November 1 of each tax year; and

WHEREAS, First Hope Bank enquired by email to the Borough requesting the amount in taxes owed for 341 & 345 Main Street, Block 3.08 Lot 5; and

WHEREAS, the incorrect amount was given to the Loan Operation Support Specialist resulting in the under payment of taxes; and

WHEREAS, the property tax payment was short \$568.52 resulting in interest charged to the account in the amount of \$5.31; and

WHEREAS, based on the circumstances a tax credit in the amount of \$5.31 is appropriate.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey that the interest that accrued on the Second Quarter tax payment as described above are hereby cancelled and a credit in that amount shall be reflected on the taxpayer's account associated with 341 & 345 Main Street, Block 3.08 Lot 5.

OLD BUSINESS

State Fire Marshal Notice of Violations – Councilman Nasisi explained we are waiting on the doors, the lights are all done, the emergency switch is done and smoke detectors are done. The Fire Marshal had us add another one downstairs and now there is a log. Somebody needs test the smoke detectors once a month. They are all battery. Do you want to pay someone from the outside or DPW?

Mayor Hutnick commented all you have to do is push a button to see if they work.

There was a discussion on who will test the smoke detectors once a month.

Councilman Demeo suggested to have DPW do this, they can mark on their calendar once a month to test them.

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Mayor Hutnick explained have the Clerk keep the log, when DPW comes take the log, test each smoke detector right down accordingly and give you the log back.

Councilman Nasisi explained this has to be done; if they ask for the log and it's not done we will be in violations.

Parks and recreation – Councilwoman Cowdrick commented we are just waiting on the County for a date [for the inspection].

DPW- No update

Borough Hall Heat Repairs – Councilman Nasisi commented he should have had this item remove. Mayor Hutnick commented this will come off the agenda.

Public Announcement for NJ Department of Community Affairs Program (LIHWAP) – Mayor Hutnick asked if this could come off the agenda.

Mr. McBriar commented this is supposed to be on the first meeting of each month he will give a brief recap of it and we will keep it on until the application period ends. The DCA administers a low-income household water assistance program. That program provides financial assistance to household to reduce the balances they have on their residential water and waste water bills. The program is funded by the US department of health and service. Mr. McBriar explained the program, the criteria to be eligible and how to apply for this program

Mass notification system – Councilman Nardini commented he spoke to Mr. McBriar and finalized the legal language and agreement. When Bill get the email to swap the link out we will be on the auto self-registering service. There are 46 registered at the last meeting.

Public events in town – Mayor Hutnick explained if anyone wants to have an event in town to let us know what it is. For instance, PBA is going to run a Food Truck Vendor at the Mine in August. They came to him first and explained what they wanted to do. Basically, this is just to let the town know of an event that will be happening.

Councilman Nasisi asked what is the date. Mayor Hutnick commented August 21 it is on the Facebook page.

NEW BUSINESS

Personal/Clerk Typist – Mayor Hutnick explained we are going to undergo some personal adjustments in town hall, our senior payroll clerk has resigned and will be moving on. She will help with the transition. To help make up for the spot, he is working with our CFO, we will be getting out of our contract with Sussex for the shared service and bring him on full time for Ogdensburg. We have a 120-day clause to get out of the agreement. Mayor Hutnick commented he has already spoken to Sussex, they support it. We will be able to afford it because he will absorb the Senior Payroll Clerk's job and his job. The salary that was for that secondary person will be able to cover his full salary. We have an ad out we are going to higher a floater so there is another person in the office to help with whatever needs assistance.

Municipal Court – Mayor Hutnick commented as you know our Court Administrator will be retiring and we will be shifting our Court to Sparta but we are still going to keep our Judge and Prosecutor.

Councilman Nasisi asked the cost differences.

Ms. Hough explained the proposed costs.

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PUBLIC SESSION

Councilman Nasisi moved, Councilman DeMeo seconded motion to open the public session of the meeting. All were in favor.

Officer Chris Geene, addressed the Council and explained the PBA event scheduled for August 21. The event has been posted on Facebook; there has been a lot of responses.

There was a discussion regarding the parking for the event, the dirt lot will be used for handicap and staff, there will be parking on Plant Street the area just needs to be mowed, the vender Homer's Girls has helped with getting additional vendors, the vendors all have their following, there will be bands that have following, plus the following for PBA. Councilwoman Cowdrick suggested getting buses, she would offer her time.

Mayor Hutnick asked if they would want to have tours of the mine during the event.

Officer Geene explained he was thinking we might have tours but as this is progressing he is thinking you don't want people going [on the tours]. In the beginning he thought that was a good idea.

Mayor Hutnick asked about port a johns. Officer Geene commented he was going to reach out to the same company you guys use.

Officer Geene commented they are going to have T-shirts made for the sponsors if they want to donate and get their name on the back.

Mayor Hutnick asked about security. Officer Geene explained he spoke to the owner of Brick and Brew regarding a special event permit.

The PBA Food Truck event will be held August 21, 2022 from 12:00 noon to 5:00pm at the Sterling Mine in Ogdensburg.

There being no further business from the public, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was not executive session.

PAYMENT OF VOUCHERS

Councilman Nardini made a motion to review payment of vouchers and departmental finance reports. Seconded by Councilman Nasisi.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick, DeMeo, Nardini, Nasisi, Poyer

Nays: None Absent: None Abstain None

Current

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
6/14/2022	32759	Action Data Services, Inc.	710.54
		Arthur J. Gallagher Risk	
6/14/2022	32760	Management	300.00
6/14/2022	32761	Blue Diamond Disposal, Inc.	17,775.00
6/14/2022	32762	CenturyLink	947.31

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6/14/2022	32763	CenturyLink	828.63
6/14/2022	32764	County of Sussex	239.70
6/14/2022	32765	County Welding Supply Co.	173.00
6/14/2022	32766	ESI Equipment, Inc.	1,288.00
6/14/2022	32767	Fred Yarosz Janitorial Services LLC	403.00
6/14/2022	32768	GTBM/INFO COP	525.00
6/14/2022	32769	IIA - Fire Department Testing	650.00
6/14/2022	32770	James D Opfer, Jr	150.00
6/14/2022	32771	JCP&L	3,775.69
6/14/2022	32772	Kimberly Cucci	126.00
6/14/2022	32773	Kuiken Brothers	24.99
6/14/2022	32774	Lakeland Auto Parts	42.96
6/14/2022	32775	Lumen Technologies Group	125.63
6/14/2022	32776	MGL Printing Solutions	414.00
6/14/2022	32777	Michel Marceau	15.98
6/14/2022	32778	Municipal Capital	119.00
6/14/2022	32779	NJLM	25.00
6/14/2022	32780	Noah's Ark Prot-a-Jon	425.00
6/14/2022	32781	Ogdensburg Board of Education	221,246.00
6/14/2022	32782	Schenck Price Smith & King LLP	4,757.71
6/14/2022	32783	Sonia Barria	140.00
6/14/2022	32784	Staples Business Advantage	992.56
6/14/2022	32785	Stein Electric LLC	2,325.00
6/14/2022	32786	Van Cleef Engineering Assoc. LLC	65.00
6/14/2022	32787	Verizon Business	114.20
6/14/2022	32788	Verizon Connect Fleet USA LLC	132.66
6/14/2022	32789	Verizon Wireless	121.06
6/14/2022	32790	Wallkill Valley Regional H.S.	87,005.00
			=====
			345,983.62

Dog Fund

DATE	CHECK #	PAID TO	AMOUNT
6/14/2022	283	J.P. Cooke Company	105.75
6/14/2022	284	NJ Dept of Health & Senior Service	16.20
			=====
			121.95

Grant Fund

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
6/14/2022	32791	Van Cleef Engineering Assoc. LLC	2,415.00
			=====
			2,415.00

Water Op

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6/14/2022	5216	One Call Concepts, Inc.	24.31
		Reliable Restoration	
6/14/2022	5217	Logistics	1,600.00
6/14/2022	5218	Staples Business Advantage	6.16
			=====
			=
			1,630.47

Developer
s Escrow

<u>DATE</u>	<u>CHECK #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
6/14/2022	2100	Dolan & Dolan Esqs.	112.86
			=====
			=
			112.86

There being no further business, Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:30p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor