

**REGULAR MEETING MINUTES OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF OGDENSBURG
14 HIGHLAND AVE. OGDENSBURG AT 7:00PM
January 24, 2022**

Mayor Hutnick called the meeting to order at 7:00PM.

Mayor Hutnick led the Pledge of Allegiance.

ROLL CALL: Alvarez, Cowdrick, DeMeo, Nardini, Nasisi, Poyer, Mayor Hutnick

Also, in attendance was Robert McBriar, Borough Attorney and Mike Marceau, CFO

STATEMENT BY MAYOR: “Notice requirements of P.L. 1975, Open Public Meeting Act, NJSA10:4-6 et.seq. have been satisfied with a schedule of all meetings, together with the time, location and agenda of same being sent to the NEW JERSEY HERALD and NEW JERSEY SUNDAY HERALD and posted on the bulletin board in the Borough Hall on January 4, 2022.”

Councilman Nardini moved Councilwoman Cowdrick seconded motion for approval of items on the consent agenda.

CONSENT AGENDA

1. Approval of regular meeting minutes from January 10, 2022.
2. Approval of Resolution 16-2022 authorizing to redeem third party tax sale certificate #2018-003 for Block 3.10 Lot 30, 317 Main Street to the holder of the certificate Stone Investment, 1 Paragon Dr, Suite 252 Montvale, NJ 07645 in the amount of \$33,814.07.
3. Approval of Resolution 17-2022 authorizing the submission for the Ogdensburg Municipal Alliance Grant.
4. Approval of Resolution 18-2022 authorizing contract between the Borough and Intrado Interactive Services corporation D/B/A Groupcast for Emergency Mass Notification Services.
5. Approval of an application from the Ogdensburg Fire Department for a Tricky Tray to be held on March 26, 2022 at the Ogdensburg Fire House from 5:00pm to 10:00pm.
6. Approval of an application from the Ogdensburg Fire Department for an on premise 50/50 to be held on March 26, 2022 at the Ogdensburg Fire Department from 5:00pm to 10:00pm.
7. Approval of an application from the Ogdensburg Fire Department for an off premise 50/50 to be held on July 4, 2022 at the Ogdensburg Fire Department at 4:00pm.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick DeMeo, Nardini, Nasisi, Poyer

Nays: None Absent: None Abstain None

Resolution 16-2022

TO REDEEM THIRD PARTY TAX SALE CERTIFICATE# 2018-003

**BLOCK 3.10 LOT 30
217 MAIN STREET**

WHEREAS, THE TAX COLLECTOR, REGINA FLAMMER HAS ADVISED THAT
PAYMENT HAS BEEN RECEIVED IN THE AMOUNT OF \$ 33,814.07
TO REDEEM TAX SALE CERTIFICATE # 2018-003

WHEREAS,

**STONE INVESTMENTS
1 PARAGON DR – SUITE 252
MONTVALE, NJ 07645**

IS THE HOLDER OF TAX SALE CERTIFICATE # 2018-003
AND AS MUCH IS DUE PAYMENT IN THE AMOUNT OF \$ 33,814.07

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TO REDEEM SAME.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF OGDENSBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, THAT APPROVAL BE GRANTED TO ISSUE A CHECK IN THE AMOUNT OF \$ 33,814.07
TO REDEEM TAX SALE CERTIFICATE # 2018-003

REGINA FLAMMER
TAX COLLECTOR
JAN. 1 2022

Resolution 17-2022

Please see attached

Resolution 18-2022

WHEREAS, the Borough of Ogdensburg (“Borough”) requires the ability to quickly and effectively notify residents of critical public information, including emergencies, public safety, severe weather, road closures, utility and service interruptions, and first responder alerts, via text message, e-mail, or voice message; and

WHEREAS, to meet these needs, the Borough solicited quotes for emergency mass notification services from Everbridge Nixle, Aurea, Rave Alert, and Intrado Interactive Services Corporation d/b/a GroupCast (“GroupCast”), in accordance with N.J.S.A. 40A:11-6.1; and

WHEREAS, after reviewing said quotes, the Borough determined that the multi-year proposal provided by GroupCast, having an address at 100 Enterprise Way, Suite A-300, Scotts Valley, CA 95066, is most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-15(8) permits a municipality to enter into a contract for the supplying of any product or the rendering of any service by a company providing voice, data, transmission, or switching services for a term not exceeding five (5) years; and

WHEREAS, the term of this contract is for five (5) years, beginning March 14, 2022; and

WHEREAS, the total cost of the contract shall not exceed \$6,700; and

WHEREAS, the Borough Chief Financial Officer has certified that sufficient funds are available to purchase emergency mass notification services from GroupCast at a price not to exceed \$6,700; and

WHEREAS, the Borough desires to enter into an agreement with GroupCast for the provision of emergency mass notification services as described in the attached project proposal and in accordance with the contract terms attached hereto.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Ogdensburg, County of Sussex, and State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to enter into a five (5) year contract with Intrado Interactive Services Corporation d/b/a Groupcast, 100 Enterprise Way, Suite A-300, Scotts Valley, CA 95066, for emergency mass notification system services in an amount not to exceed the total contract cost of \$6,700.

BE IT FURTHER RESOLVED that Borough Officials, including but not limited to the Borough Clerk and Chief Financial Officer, are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

OLD BUSINESS

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Town Notification System – Robert McBriar explained; we just passed [the resolution for this] on the consent agenda. Mayor Hutnick explained the notification system for the town. They can have information paged, email etc. We will help the seniors if they need it.

Extra Duty Solutions- Councilman Alvarez we are going to table this for now.

Water Billing Dates – Mayor Hutnick asked when are we going to do this. Mr. Marceau explained.

Tank Cleaning Update – Councilman Nardini commented they can't do anything in the snow. So, we can remove this for now.

Grants – Mayor Hutnick explained the Borough received a \$75,000 grant for parks and recreation.

State Fire Marshal Notice of Violations – Councilman Nasisi commented he is trying to get doors that are the same pine panel wood, we are looking for the fire rating tag on the door. He did get a price to install the doors; it would be five hundred dollars for each door. So, that should be good if we try and make the doors match in some form but he didn't want to play around with the trim. We can get a solid wood 30 minutes rated door or 45 would be better. The door size is not your standard size door and explained places he will look for the doors.

Mayor Hutnick asked if someone will come out and cut the doors for us. Councilman Nasisi commented no there will be a slab; the people that will do the install will just come use the door as a template for the other one.

Councilman DeMeo asked is there a reason our DPW can't hang two doors.

Councilman Nasisi commented it may be out of there scoop; they might not have the capability of getting it right so if it costs us eight hundred dollars for the door it's not worth it if they make a mistake we would need to buy another door. We can hire someone else, someone that can do it and it will be correct. Councilman Nasisi explained the measurements of the doors.

Councilman Cowdrick asked isn't that part of their job scope.

Mayor Hutnick commented the declining work based on I don't want to do it is not an acceptable answer.

Councilman Nasisi explained it is more like fine carpentry.

There was a discussion on this type of maintenance work.

Councilman Nasisi explained we have a quote on the fire extinguisher we are setting them up to come. We need a fire extinguisher down stair and in a sealed cabinet over by the pumps.

Mayor Hutnick commented we also have to put a lite exit sign by the door.

Councilman Nasisi explained he happened to be here when the electrician was here; he talked to him about that and he went down by the pumps with them. The electrician said he would have a quote to him by tonight but he hasn't received it yet.

There was a discussion on the doors and work to be done.

Mr. McBriar commented we did ask for an extension on these items; we requested 60 days.

Councilman Nasisi commented they want us to get a test of the generator.

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Mayor Hutnick commented it runs every Monday. Councilman Nasisi asked if there is any way to get data that it actually runs.

There was a discussion on the generator and proof that it runs and getting the same company that inspects the water generator to inspect the generator at Borough Hall.

Mayor Hutnick commented the Fire Department is issuing their annual bon fire winter feast at the Pond this Saturday. He just found out this afternoon. Mayor Hutnick commented he reached out to them saying you can't just decide and not notify the rest of us.

Mayor Hutnick commented it would have been nice to know a week or two ago it was just posted today.

Ms. Hough asked when we changed the facility use form that we were supposed to bring it before [Council] to approve it at a mayor and council meeting and then it could be approved.

Mayor Hutnick commented they were; in this particular incident they went and posted it publicly already.

There was a discussion on the Fire Department, facility use form and bon fire.

Councilman Nasisi commented we should have them fill out the form we can approve it.

Mr. McBriar commented you can entertain a motion this evening to approve the use of the pavilion [pond] subject to them completing the application before [the event]. That gives them a week to do it.

Councilman Nardini made a motion to approve the fire house having their bon fire pending their submission [of the application]. Seconded by Councilman Nasisi.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick, DeMeo, Nardini, Nasisi, Poyer

Nays: None Absent: None Abstain None

NEW BUSINESS

Municipal Budget – M. Marceau, CFO

Mr. Marceau commented let's start with the water utility revenue budget. We have similar revenue from last year. We did increase the water rates.

Mayor Hutnick asked if the increases were allowed. Mr. Marceau commented yes. Mayor Hutnick commented increases are allowed shutoffs are not.

Mr. Marceau explained the budget hand out before the council for water then moved on and explained the current fund budget. There is an issue we are still waiting on; at this point he is being conservative. With a 2% increase on our 2021 would be approximately forty-seven thousand dollars. Right now, we have to cut \$148,000 and explained.

There was a discussion on the budget, meeting with the State regarding the budget, going before the Local Finance Board, First Aid Squad Building, what needs to be done to make the First Aid Squad Building a community center, list of properties the Borough owns, budgeting for an employee for DPW, using an outside company for a CPWM, list of items completed from DPW and American Rescue Plan money what those funds can be used for.

Mayor Hutnick commented we need a date for the next budget meeting.

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Mr. Marceau commented we can do another budget meeting/discussion at the next council meeting.

The next budget discussion will be at the Mayor and Council February 14, 2022 regular schedule meeting.

PUBLIC SESSION

Councilman DeMeo moved, Councilwoman Cowdrick seconded motion to open the public session of the meeting. All were in favor.

Dave Cowdrick, 210 Main Street, Ogdensburg asked in the budget it looks like we spent roughly two hundred thousand dollars last year on garbage and recycling. Has the town ever considered purchasing their own truck and a couple part time employees to handle such a thing.

Mayor Hutnick commented yes and no. Yes, with looking into purchasing a truck and no on hiring employees to do it and explained what was looked into in the past. There was a brief discussion regarding the purchase of a truck.

There being no further business from the public, Councilman DeMeo moved, Councilman Nasisi seconded motion to close the public session of the meeting. All were in favor.

EXECUTIVE SESSION

There was no executive session.

PAYMENT OF VOUCHERS

Councilwoman Cowdrick made a motion to review payment of voucher and review of departmental finance reports. Seconded by Councilman DeMeo.

Upon Roll call Vote:

Yeas: Alvarez, Cowdrick DeMeo, Nardini, Nasisi, Poyer

Nays: None Absent: None Abstain None

Current

<u>DATE</u>	<u>CHECK</u> <u>#</u>	<u>PAID TO</u>	<u>AMOUNT</u>
1/24/2022		PAIVA,	
2	32495	DONNA	243.06
			=====
			=
			243.06

Payroll

<u>DATE</u>	<u>CHEC</u> <u>K #</u>	<u>PAID TO</u>	<u>AMOUNT</u>
1/24/2022			
2	1124	AFLAC	940.92
			=====
			=

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940.92

There being no further business, Councilwoman Cowdrick moved, Councilman Nasisi seconded motion to adjourn the meeting. All were in favor.

Meeting adjourned at 7:55p.m.

Robin Hough, Borough Clerk

George P. Hutnick, Mayor